



Student Computer Use Agreement

Students are responsible for the use and care of their school-issued device (i.e. Chromebook or iPad) and its accessories. All devices provided to students belong to and are the property of the Clear Creek Amana Community School District (CCACSD) and should be used for educational purposes only.

It is expected that all CCA-owned devices and accessories are returned at the end of the student's use (i.e. designated turn-in, leaving the District, etc.).

If a student fails to return his/her assigned device and/or accessories, that student and parents/guardians may be fined a dollar amount up to the replacement cost of the device and/or accessories.

If damages to a student's assigned device are determined by CCA Administration to be intentional, the result of gross negligence, or lost or stolen, that student and parents/guardians may be fined a dollar amount up to the replacement cost of the device.

CCA students are assigned a device to improve and personalize their education. It is essential that the requirements outlined in this Student Computer Use Agreement be followed to ensure the safe, efficient and responsible operation of the District's device.

In order for your child to use a school-issued device in class and to take it home, you must be willing to accept the following terms and responsibilities:

- Students are required to bring their assigned device to school every day, fully charged.
- Students must not leave their assigned device unattended, unless it is locked in a secure place.
- Students should keep their assigned device fully closed and in its bag whenever it is not in use or when it is being moved from one point to another.
- Students will not duplicate or distribute copyrighted materials they do not own.
- Students will not share their password(s) with anyone other than their parents/guardians or appropriate school personnel.
- Students will not install or modify the operating system on the device to anything other than the system supported by the District.
- Students will not attempt to circumvent, disable or modify security or filtering software installed on the device.
- Students will not attempt to remove or change the physical structure of the device, including keys, screen cover, plastic casing, **stickers**, or markers.
- Students will report any problems with their device in a timely manner.
- **If students leave Clear Creek Amana CSD for any reason (change schools, move, etc), they are expected to return their assigned device to the school office prior to their last day.**